

- 1. Install Google "Authenticator" from either GooglePlay or Apple AppStore on your mobile device
- 2. Once it's installed you can begin syncing the time based one time password system.

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| Wit in t you get | | fication, when te Account you and a code thu | ever you sign will need it this app will |
| Ø | Scan barc | ode | |
| 1 | Manual er | ntry | |

3. Sign on to the VPN site by going to <u>www.3rdcc.org</u> and selecting "Staff Resources" and then selecting the "VPN" link for the first time. Scan the QR code with your smartphone it will add a new entry with your username associated with it. You have 1 minute to use that code before it changes. There is an indicator to the right of your username telling you how much time you have left. Wait for the next code if the time left on the current code is too short to enter it in the time allowed.

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| Contraction of the second | Third Judicial Circuit of Michigan | | | |
| 2 | Velcome to Fhird Judicial Circuit of Michigan VPN Portal | | ••>>> Sprint IP 3121 PM | * • 8 88X mb |
| 1 | Add INTERNAL\henzelh user account to your two factor authentication app | | Authenticator | + / |
| | You will need to install a two factor authentication application (Google Authenticator) on your smartphone or tablet. | | | 100 A. |
| | 1.Configure the App: | | | |
| | Open your two factor authentication app and add "INTERNAL\henzelh" user account by scanning the below QR code. | | | |
| | If you can't use QR code, then enter this text | | 000 040 | |
| | | | 839 043 | |
| | | | 000 040 | |
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| | 国等等和政治管理 | | | |
| | 2.Store Backup Codes: | | | |
| | Backup codes can be used to access your account in the event you loose access to your device and cannot receive two- factor authentication codes. Following backup codes are only for one time use, we recommend you to save them securely. | | | |
| | 5XU763 2U6JTZ | | | |
| | Q55CT0 P777VD | | | |
| | SNIQOB F2UUPD | | | |
| | WSAVYV HCCJBX | | | |
| | Copy to Clipboard | | | |
| | 3.Enter token code that the application generates: | Type 6 digit Google Authenticator | | |
| | | code here and press enter. | | |
| | Sign in | | | |
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4. After Google Authenticator code has been entered, you should now be directed to the VPN portal where you will now see a list of the systems you have access to. Click on the desired system to execute your session.

