

THE CIRCUIT COURT FOR THE THIRD JUDICIAL CIRCUIT OF MICHIGAN FAMILY DIVISION – JUVENILE

INSTRUCTION SHEET FOR DELAYED REGISTRATION OF FOREIGN BIRTH ESTABLISHED BY COURT ORDER

PA 242 of 1994, MCL 333.2830, established a procedure that allows for the creation of a Michigan birth certificate for children adopted in a foreign country by Michigan resident parents. The process starts at the Circuit Court, Family Division in the county where the family resides.

In order to process your request for a Delayed Registration of Foreign Birth Established by Court Order, an appointment must be scheduled at The Third Judicial Circuit Court, Family Division, Adoptions Unit. To schedule an appointment, please call (313) 833-1880. Each parent that joined in the adoption must be present at the appointment. Please note that if you are more than 15 minutes late for the scheduled appointment, another appointment will be needed. Be sure to bring the following documentation and information with you to the scheduled appointment:

- Copies of the original adoption documents must be provided, including the adoption order and birth certificate. English translations must be provided, if documentation is in a foreign language.
- A copy of the child's passport with picture and IR-3 or IR-4* stamp.
- The attached "Motion and Order for Delayed Registration of Foreign Birth." This document should be completed prior to the scheduled appointment.
- The attached "Application for Delayed Registration of Foreign Birth." This document should be completed prior to the scheduled appointment.
- If the adoptee(s) date of birth was not established in the foreign country or it is found to be incorrect, The Third Judicial Circuit of Michigan, Family Division will be able to establish a date of birth with sufficient evidence.
- If you wish to change the child's adopted name to something other than what is shown on the adoption decree, a letter must be submitted at the time of the appointment indicating what the new adopted name will be. Both petitioners must sign the letter, if applicable.
- A filing fee of **\$160.00** payable to "Wayne County Clerk" is required. **Personal checks will not be accepted, please secure filing fee in the form of a Money Order or Cash for this fee.**
- The Michigan Department of Community Health charges \$50.00 for the processing of the Delayed Registration of Foreign Birth Established by Court Order. Additional copies may be purchased for \$16.00. This fee should be submitted at the time of the appointment, for prompt processing. **Please secure this fee in the form of a Personal Check or Money Order payable to the "State of Michigan". Cash will not be accepted.**

* On February 27, 2001 the Child Citizenship Act of 2000 was established. This act allows children that were previously adopted in a foreign country to become citizens of the United States upon their entry into the United States. This applies to those children that have received an IR-3 visa. The act also applies to children that have received an IR-4 visa, as long as a full, final adoption was completed in a foreign country and the validity of the adoption is recognized by the competent authority in their place of residence in the United States. The State of Michigan and the Michigan Adoption Code (710.21b) recognize foreign adoptions as being valid.

However, if a child entered the United States with an IR-4 visa prior to February 27, 2001, a Re-Adoption must occur. Please contact the Third Judicial Circuit Court, Family Division, Adoptions Unit at (313) 833-1880 to schedule an appointment for Re-Adoption.

Revised: March 2014

STATE OF MICHIGAN 3RD Judicial Circuit Court Family Division	APPLICATION FOR DELAYED REGISTRATION	File #
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Please print or type this entire form. If certain areas do not apply, write or type N/A. If more space is needed, use the backside of the form.

PETITIONERS INFORMATION

	PETITIONER 1	PETITIONER 2
Name (First, Middle, Last)		
Birth Date		
Social Security Number		
Current Address City, County, State and Zip		
Telephone Number		
State of Birth (or Country, if not U.S.)		

**CHILD INFORMATION
(Adopted Child)**

	CHILD
Name (First, Middle, Last)	
Date of Birth	
Gender (Male or Female)	
Country of Birth	
Specify Birth – Single, Twin, Triplet, etc.	
State, Province or Region of Birth	
City, Village or Jurisdiction of Birth	

Date

Date

Petitioner 1 Signature

Petitioner 2 Signature

STATE OF MICHIGAN PROBATE COURT COUNTY	MOTION AND ORDER FOR DELAYED REGISTRATION OF FOREIGN BIRTH	FILE NO.
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In the matter of _____ Full name of child DOB: _____

MOTION

1. On _____ at _____ my spouse and I adopted

Date Location
the child named above. A copy of the adoption order is attached.

A copy of the child's birth certificate is attached.

2. The date and place of birth of the adoptee cannot be determined.

3. The recorded date of birth of the adoptee differs from the date of birth determined by a medical assessment of the adoptee. A copy of the assessment is attached.

I REQUEST:

4. The court to file with the Michigan Department of Community Health the attached delayed registration of foreign birth established by court order and the name of the child be recorded as _____ .
New name of child

5. The court to determine the date and place of birth of the adoptee.

Date

Date

Signature of petitioner mother

Signature of petitioner father

Name of petitioner (type or print)

Name of petitioner (type or print)

Address

Address

City, state, zip

Telephone no.

City, state, zip

Telephone no.

ORDER

IT IS ORDERED:

6. The motion is granted and the probate court shall cause the delayed registration of foreign birth established by court order to be filed with the Michigan Department of Community Health.

7. The date of birth of the child is determined to be _____ .

8. The place of birth of the child is determined to be _____ .

Date

Judge _____
Bar no.

Do not write below this line - For court use only